

PROFESSIONAL TEACHERS' COUNCIL NSW



# 2014 ANNUAL REPORT

Cover image by –

Emily Beard, Loreto Normanhurst

FRUITS OF MY LAB, Ceramics

BRT clay, post fired glaze, satin sealer, cellophane, Perspex

Fruits of My Lab explores how the increasing demand in contemporary society for certain features in fruit is driving genetic modification. Inspired by Patricia Piccinini's explorations of the pervasive nature of technological intervention and genetic modification in producing, maintaining and enhancing life, my work comments on humanity's responsibility for what it creates and the consequences of an increasingly artificial society. The ceramic medium allowed me to use incongruous colours and bizarre forms to turn familiar fruits into foreign abstractions, to question how little we know about our everyday fruits and the possibilities of what the future 'fruit box' will hold.

*Our thanks to the Board of Studies Teaching and Educational Standards (BOSTES) for the use of this image*



**31<sup>th</sup> Annual Report  
of the  
Professional Teachers' Council NSW**

October 2014





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### **Statement of Purpose**

The Professional Teachers' Council of NSW provides leadership to advance the teaching profession

#### **In order to achieve our purpose, we will:**

1. Ensure quality services for member associations
2. Provide effective governance
3. Develop and advocate position statements
4. Implement effective communication strategies
5. Manage strategic projects

The Professional Teachers' Council NSW (PTC NSW) is the peak body for professional teachers' associations in NSW with 45 member associations. Established in 1973 it represents teachers at all levels of the education system, early childhood to tertiary. PTC NSW represents both government and non-government sectors, in all key learning, cross-curricula and leadership areas. PTC NSW provides an independent and non-partisan forum for the discussion of education policy and has a commitment to the professional development of teachers and to enhancing the professionalism of teachers and the quality of education in NSW.





**President's Report  
for the Year Ended 30 June 2014**



## **PRESIDENT'S REPORT 2014**

### **PROFESSIONAL TEACHERS' COUNCIL NSW**

The past twelve months have been exciting for PTC NSW. We have been presented with a number of rich opportunities through the Great Teaching Inspired Learning (GTIL) Blueprint for Action to build our capacity as a leader in the provision of high quality professional learning in NSW. This has allowed us to build upon our relationships with the sectors and most importantly with Board of Studies Teaching and Educational Standards (BoSTES). We congratulate the Minister for Education and Communities, Adrian Piccoli, for his initiatives and support for the provision of quality professional learning across NSW.

The unification of the NSW Board of Studies and the NSW Institute of Teachers into BoSTES earlier this year has become a productive model for us. Most of our work is with the new organisation and having it as a single entity has enabled more holistic conversations and planning. We are partnering with BoSTES in a number of activities that will build our member associations capacity in providing professional learning opportunities to a wider audience. The PTC NSW Special Initiatives Committee has been established to guide this and other opportunities.

Research has become fundamental to underpinning professional learning and we welcome the Memorandum of Understanding that has been established with NSW Institute of Educational Research and PTC NSW. This will allow us to develop research that supports quality assurance of projects, analyse our work and design future directions.

Throughout the past year, we have provided workshops and services for associations. In particular, the governance workshop was extremely well received and has led to the development of an App which will be available to member associations to support their work. Copyright issues continue to challenge the provision of professional learning and development of resources. In support of our member associations, we have developed a resource that addressed copyright issues. The Teaching Standards workshops still prove to be both required and useful as the Standards evolve into the higher levels.

Our Global Education Project has spread to more than 120 schools, produced publications, arranged international educational tours for teachers and academics and work placements for university students with the focus to recognise that to live and work successfully in the diverse 21st century world, students need to be equipped with knowledge and understanding, skills and processes, values and attitudes that help them to successfully navigate such diversity. The Global Education Schools Network Program (GESNP) has developed dynamic communities of learning. This program assisted teachers to integrate a global perspective in their classroom practice to address the BOSNSW syllabuses.

There is an exciting future lying ahead for our organisation as the implementation of GTIL gathers speed, all teachers begin to move to the Australian Standards and educational research becomes part of our key work.

There will be huge opportunities for member associations to partner in the delivery of professional learning in face to face, online and blended learning environments. Support of our colleagues in regional and remote areas will be more prominent with opportunities to reach out to them through a variety way. We will also need to develop strategies that are responsive to the needs of teachers and that are indicative of new emerging technologies and pedagogies. There will need to be a provision of professional learning for member associations to meet the evolving needs of their memberships.

Building the financial capacity of our organisation will be a focus of the coming year. With the removal of funding by the Federal Government for our Global Education projects has meant that we have had to reassess this direction within the bigger picture of our work.

I would like to extend the PTC NSW Board's gratitude to Ailsa Homes-Walker who has undertaken various Board roles since 1997 and leaves this year. Also, thanks to Ken Brock who retires from the Board as Honorary Secretary and to Directors Kay Carroll and Kerry Sheehan for their contribution to our work.

Thank you to the Secretariat whose organisational skills, professionalism and eternal patience have ensured that our member associations have been provided with quality services and support.

I want to thank our Executive Officer, Kim Tsolakis, for his support and wise counsel during my two terms as President of PTC NSW. He has shared the vision of the Board and ensured our projects move to fruition. His leadership has meant that PTC NSW has a high profile across a range of key stakeholders. For that the Board is most grateful.

On a personal note, this is my last term as President of PTC NSW. I have enjoyed the two, two year terms in the position. I have had the opportunity to work with extraordinary people who have the student at heart and who will climb any mountain in their way to ensure their end goal. Thank you.

**Nerina Pretlove**



**President**  
**Professional Teachers' Council NSW**  
October 2014

**Directors' Report  
for the Year Ended 30 June 2014**



## DIRECTORS' REPORT FOR THE YEAR ENDED 30 JUNE 2014

### PROFESSIONAL TEACHERS' COUNCIL NSW

Your directors present this report on the company for the financial year ended 30th June 2014.

#### Directors

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated. The names of the directors in office at any time during or since the end of the year.

<b>JOE ALVARO</b>	Member of the Board. President of the Economics and Business Educators NSW.
<b>BERNICE BEECHEY</b>	Member of the Board. Member of the Executive, The Mathematical Association of NSW, Chair of the Primary Mathematics Association.
<b>KEN BROCK</b>	Hon. Secretary, member of the Executive. Member of the Gifted and Talented Secondary Teachers' Association.
<b>KAY CARROLL</b>	Member of the Board. Vice President of the History Teachers' Association (NSW), University representative for the Australian Institute for Teaching and School Leadership (AISTL)
<b>DIANE DUNLOP</b>	Member of the Board. Secretary and Editor Asia Education Teachers' Association. Member of Asian Social Syllabus Committee.
<b>ANNE FORBES</b>	Vice President of the Board. President of the Primary Teachers' Network.
<b>SUSAN GAZIS</b>	Treasurer, member of the Executive. Treasurer of the English Teachers' Association NSW. President of the Australian Professional Teachers' Association. NSW Institute of Teachers observer on the PTC NSW Professional Learning Committee.
<b>AILSA HOLMES-WALKER</b>	Member of the Board. Treasurer of the School Library Association of NSW.
<b>WENDY KON</b>	Member of the Board. Treasurer of Drama NSW.
<b>JOHN MENG</b>	Member of the Board. President of the Chinese Language Teachers' Association. Treasurer of the Mathematical Association of NSW.
<b>DENIS MOOTZ</b>	Member of the Board. Treasurer of the History Teachers' Association
<b>JUDY PILCH</b>	Member of the Board. Secretary of the Asia Education Teachers' Association. Treasurer of the St George Australian College of Education
<b>ANNE POWER</b>	Member of the Board, Chair of the PTC NSW Professional Learning Committee March 2013 - Present. Member of Australian Society for Music Education (NSW). Chair of PTC NSW Awards committee.
<b>NERINA PRETLOVE</b>	President of the Board, member of the Executive. Member of the PTC NSW Professional Learning Committee. Member of the Home Economics Institute of Australia (NSW Division). Australian Professional Teachers Association NSW representative.
<b>KERRY SHEEHAN</b>	Member of the Board. Member of Science Teachers' Association of NSW.
<b>ANN THOMAS</b>	Member of the Board. Member of the Mathematical Association of NSW.
<b>ROSALEE WHITELEY</b>	Member of the Board. Member of the English Teachers' Association NSW, Western Plains representative on the ETA Regional Committee.

## Directors' Meetings

Directors' attendance at Board Meetings from 14<sup>th</sup> November 2013 to 14<sup>th</sup> October 2014

	Nov 18/13	Feb 10/14	Mar 10/14	May 05/14	Jun 16/14	Jul 21/14	Aug 25/14	Oct 13/14
<b>JOE ALVARO</b>	✓	✓	✓	✓	✓	E	✓	✓
<b>BERNICE BEECHEY</b>	A	✓	✓	A	✓	✓	–	E
<b>KEN BROCK</b>	✓	L	✓	✓	✓	✓	A	A
<b>KAY CARROLL</b>	✓	✓	E	✓	✓	E	✓	A
<b>DIANE DUNLOP</b>	✓	✓	A	✓	✓	✓	✓	✓
<b>ANNE FORBES</b>	✓	✓	✓	✓	✓	✓	✓	✓
<b>SUSAN GAZIS</b>	✓	✓	✓	✓	✓	✓	✓	✓
<b>AILSA HOLMES-WALKER</b>	✓	✓	✓	✓	✓	✓	✓	✓
<b>WENDY KON</b>	E	✓	✓	E	✓ <sub>C</sub>	✓ <sub>C</sub>	✓ <sub>C</sub>	✓
<b>JOHN MENG</b>	✓	✓	✓	✓	A	✓	–	✓
<b>DENIS MOOTZ</b>	✓	✓	✓	E	–	A	–	✓
<b>JUDY PILCH</b>	✓	✓	✓	✓	✓	✓	✓	✓
<b>ANNE POWER</b>	E	L	✓	✓	✓	E	E	–
<b>NERINA PRETLOVE</b>	✓	✓	✓	✓	✓	✓	✓	✓
<b>KERRY SHEEHAN</b>	✓	✓	–	✓	E	✓	–	–
<b>ANN THOMAS</b>	✓	✓	✓	✓	✓	✓	A	✓
<b>ROSALEE WHITELEY</b>	✓ <sub>C</sub>	✓ <sub>C</sub>	✓ <sub>C</sub>	✓ <sub>C</sub>	E	✓ <sub>C</sub>	✓ <sub>C</sub>	✓ <sub>C</sub>

Key \_\_\_\_\_

- ✓ Present
- ✓<sub>C</sub> Present Conference Link
- A Apologies
- E Apologies due to school or association business or extenuating family circumstances
- \* On PTC business
- L Leave of absence
- Non attendance



## **Operating Result**

The profit of the company for the financial year amounted to:

Year Ended 30 June, 2014 \$32,651

## **Review of Operations**

A review of operations for the Professional Teachers' Council NSW during the financial year have resulted in the conclusion that the principal activities of the company are to act as a coordination and consultancy body for the professional teachers associations in New South Wales. No significant change in the nature of these activities occurred during the financial year.

## **Significant Changes in the State of Affairs**

No significant changes in the company's state of affairs occurred during the financial year.

## **Principal Activities**

In the opinion of the Directors of the Professional Teachers' Council NSW, there have been no significant changes in the operation of the Professional Teachers' Council NSW in the past twelve months. The Council has continued to act as a co-ordination and consultancy body for professional teachers' associations in New South Wales.

## **After Balance Date Events**

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the company, the results of those operations, or the state of affairs of the company in subsequent financial years.

## **Future Developments**

The likely developments in the operations of the company and the expected results of those operations in future financial years are expected to continue as previously and be a coordination and consultancy peak organisation that provides services to member associations.

## **Environmental Issues**

The company's operations are not regulated by any significant environmental regulation under a law of the Commonwealth of or a State or Territory.

## **Dividends**

The company was incorporated as being limited by guarantee. Under the original Memorandum & Articles and supported by previous and current Corporations law, the company is specifically precluded from paying any dividends to members.

## **Options**

As the company is limited by guarantee, shares and options are not available to members or investors.

## **Directors' Interests in Shares of the Company or Related Bodies Corporate**

No director has a financial interest in the company or a financial interest in any of the company's member associations.

## **Directors' Benefits**

No director has received or has become entitled to receive, during or since the financial year, a benefit because of a contract made by the company or related body corporate with a director, a firm which a director is a member or an entity in which a director has a substantial financial interest.

This statement excludes a benefit included in the aggregate amount of emoluments received or due and receivable by directors shown in the company's accounts, or the fixed salary of a full-time employee of the company or related body corporate.

**Indemnifying Officer or Auditor**

No indemnities have been given or agreed to be given or insurance premiums paid or agreed to be paid, during or since the end of the financial year, to any person who is or has been an officer or auditor of the company.

**Proceedings on Behalf of Company**

No person has applied for leave of Court to bring proceedings on behalf of the company or intervened in any proceedings to which the company is a party for the purpose of taking responsibility on behalf of the company for all or any part of those proceedings. The company was not a party to any such proceedings during the year.

**Auditor's Independence Declaration**

A copy of the auditor's independence declaration as required under section 307C of the Corporations Act 2001 has been included.

Signed in accordance with a resolution of the Board of Directors:



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**Susan Gazis**  
**Treasurer**



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**Nerina Pretlove**  
**President**

Dated this 22<sup>nd</sup> day of October 2014

**Financial Statements  
For the Year Ended 30 June 2014**



# **DIRECTORS DECLARATION**

## **PROFESSIONAL TEACHER'S COUNCIL NSW**

**ABN 48 002 220 957**

The directors of the company declare that:

1. The financial statements and notes are in accordance with the Corporations Act 2001 and:
  - (a) comply with Accounting Standards and the Corporations Regulations; and
  - (b) give a true and fair view of the company's financial position as at 30 June 2014 and of its performance for the year ended on that date:
2. In the directors' opinion, there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.



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**Susan Gazis**  
**Treasurer**



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**Nerina Pretlove**  
**President**

Dated this 22<sup>nd</sup> day of October 2014

**PROFESSIONAL TEACHERS' COUNCIL, NSW**

**ACN - 002 220 957**

**STATEMENT OF COMPREHENSIVE INCOME**

**FOR THE YEAR ENDED 30 JUNE, 2014**

	<u>NOTE</u>	<u>2014</u> \$	<u>2013</u> \$
Revenues from ordinary activities	2	795,850	877,331
Marketing expenses		-	-
Occupancy expenses		(66,033)	(34,467)
Administration expenses		(697,166)	(725,309)
		-----	-----
<b>Net surplus from ordinary activities</b>	3	32,651	117,555
Other comprehensive income		-	-
		-----	-----
<b>Total comprehensive income attributable to members of the entity</b>		32,651 =====	117,555 =====

The accompanying notes form part of the financial statements.

**PROFESSIONAL TEACHERS' COUNCIL, NSW**

**ACN - 002 220 957**

**STATEMENT OF FINANCIAL POSITION**

**AS AT 30 JUNE, 2014**

	<u>NOTE</u>	<u>2014</u> \$	<u>2013</u> \$
<b>CURRENT ASSETS</b>			
Cash and Cash Equivalents	4	752,399	786,751
Trade and Other Receivables	5	75,785	76,232
TOTAL CURRENT ASSETS		828,184	862,983
<b>NON-CURRENT ASSETS</b>			
Plant and Equipment	6	22,713	29,935
TOTAL NON-CURRENT ASSETS		22,713	29,935
<u>TOTAL ASSETS</u>		850,897	892,918
<b>CURRENT LIABILITIES</b>			
Trade and Other Payables	7	97,375	175,652
Provisions	8	54,233	52,876
TOTAL CURRENT LIABILITIES		151,608	228,528
<b>NON-CURRENT LIABILITIES</b>			
Provisions	8	14,784	12,536
TOTAL NON-CURRENT LIABILITIES		14,784	12,536
<u>TOTAL LIABILITIES</u>		166,392	241,064
<b><u>NET ASSETS</u></b>		684,505	651,854
<b>EQUITY</b>			
Retained Earnings		684,505	651,854
<b><u>TOTAL EQUITY</u></b>		684,505	651,854

The accompanying notes form part of the financial statements.

**PROFESSIONAL TEACHERS' COUNCIL, NSW**

**ACN - 002 220 957**

**STATEMENT OF CASH FLOWS**

**FOR THE YEAR ENDED 30 JUNE, 2014**

	<u>Note</u>	<u>2014</u> \$	<u>2013</u> \$
<b><u>CASH FLOW FROM OPERATING ACTIVITIES</u></b>			
Receipts from customers		480,487	551,248
Receipts of grants		313,078	308,178
Payments to suppliers and employees		(829,755)	(631,407)
Interest Received		1,838	3,009
<b>Net cash generated from/(used in) operating activities</b>	<b>9</b>	<u>(34,352)</u>	<u>231,028</u>
<b><u>CASH FLOW FROM INVESTING ACTIVITIES</u></b>			
Payment for plant & equipment		-	(472)
<b>Net cash provided by/(used in) investing activities</b>		<u>-</u>	<u>(472)</u>
<b>Net increase/(decrease) in cash held</b>		(34,352)	230,556
Cash at beginning of year		786,751	556,195
<b>CASH AT END OF YEAR</b>	<b>4</b>	<u>752,399</u> =====	<u>786,751</u> =====

The accompanying notes form part of the financial statements.



**PROFESSIONAL TEACHERS' COUNCIL, NSW**

**ACN - 002 220 957**

**STATEMENT OF CHANGES IN EQUITY**

**FOR THE YEAR ENDED 30 JUNE, 2014**

	Retained Earnings \$	Total \$
<b>Balance at 30 June 2012</b>	534,299	534,299
<b>Comprehensive income</b>		
Surplus for the year	117,555	117,555
Other comprehensive income	-	-
<b>Total comprehensive income</b>	117,555	117,555
<b>Balance at 30 June 2013</b>	651,854	651,854
<b>Comprehensive income</b>		
Surplus for the year	32,651	32,651
Other comprehensive income	-	-
<b>Total comprehensive income</b>	32,651	32,651
<b>Balance at 30 June 2014</b>	684,505	684,506

The accompanying notes form part of the financial statements.

**PROFESSIONAL TEACHERS' COUNCIL, NSW**

**ACN - 002 220 957**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 JUNE, 2014**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The directors have prepared the financial statements on the basis that the company is a non-reporting entity because there are no users who are dependent on its general purpose financial statements. These financial statements are therefore special purpose financial statements that have been prepared in order to meet the requirements of the Corporations Act 2001.

The financial statements have been prepared in accordance with the mandatory Australian Accounting Standards applicable to entities reporting under the Corporations Act 2001 and the significant accounting policies disclosed below which the directors have determined are appropriate to meet the needs of members. Such accounting policies are consistent with those of previous periods unless stated otherwise.

The financial statements have been prepared on an accruals basis and are based on historical costs unless otherwise stated in the notes. The accounting policies that have been adopted in the preparation of the statements are as follows.

**Accounting Policies**

**a) Revenue**

Grant revenue is recognised in the statement of comprehensive income when the entity obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

When grant revenue is received whereby the entity incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

**PROFESSIONAL TEACHERS' COUNCIL, NSW**

**ACN - 002 220 957**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 JUNE, 2014**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**a) Revenue (continued)**

Interest is recognised as revenue when received.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

All revenue is stated net of the amount of goods and services tax (GST).

**b) Depreciation**

Property, plant and equipment are depreciated over their estimated useful lives using the prime cost method.

**c) Employee Entitlements**

The amount expected to be paid to employees for their pro-rata entitlements to annual leave is accrued annually at current wage rates.

**d) Income Tax**

The directors of the company have determined that the company is exempt from income tax.

**e) Comparative Figures**

Where necessary comparative figures have been adjusted to conform with changes in presentation in the current financial year.

**f) Economic Dependence**

Professional Teachers' Council, NSW is dependent on grants from the NSW Government's Department of Education and Communities and from the Commonwealth of Australia through the Department of Foreign Affairs and Trade – Australian Aid Program (formerly Australian Agency for International Development).

**PROFESSIONAL TEACHERS' COUNCIL, NSW**

**ACN - 002 220 957**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 JUNE, 2014**

	<u>2014</u>	<u>2013</u>
	\$	\$
<b>2. OPERATING REVENUE</b>		
Membership Fees	127,779	134,632
Secretarial Services	275,244	324,563
Interest Received	1,838	3,009
Other Income	47,152	40,869
Grants Received	313,078	308,178
Global Ed. Project Surplus	30,759	66,080
	<u>795,850</u>	<u>877,331</u>
	=====	=====
<b>3. NET SURPLUS</b>		
<b>Expenses</b>		
Depreciation and Amortisation:		
- office equipment	6,605	15,919
- leasehold improvement	375	375
	<u>6,980</u>	<u>16,294</u>
	=====	=====
Total Depreciation and Amortisation	6,980	16,294
	<u>6,980</u>	<u>16,294</u>
	=====	=====
Employee Benefits	3,555	26,861
	<u>3,555</u>	<u>26,861</u>
	=====	=====
Remuneration of Auditor:		
- audit	3,000	3,000
- other services	5,600	4,300
	<u>8,600</u>	<u>7,300</u>
	=====	=====
Total Remuneration of Auditor	8,600	7,300
	<u>8,600</u>	<u>7,300</u>
	=====	=====

**PROFESSIONAL TEACHERS' COUNCIL, NSW**

**ACN - 002 220 957**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 JUNE, 2014**

	<u>2014</u> \$	<u>2013</u> \$
<b>4. CASH AND CASH EQUIVALENTS</b>		
Cash on Hand	107	1
Cash at Bank	752,292	786,750
	-----	-----
	752,399	786,751
	=====	=====
<b>5. TRADE AND OTHER RECEIVABLES</b>		
Trade Debtors	62,369	81,621
Less: Provision for Doubtful Debts	(5,000)	(7,500)
	-----	-----
	57,369	74,121
Bonds Paid	200	200
Mastercard	163	-
Other Receivables	18,053	1,911
	-----	-----
	75,785	76,232
	=====	=====
<b>6. PLANT &amp; EQUIPMENT</b>		
Office Equipment & Furniture At Cost	101,506	101,506
Less: Accumulated Depreciation	(83,989)	(77,142)
	-----	-----
	17,517	24,364
	-----	-----
Building Improvements At Cost	7,494	7,494
Less: Accumulated Amortisation	(2,298)	(1,923)
	-----	-----
	5,196	5,571
	-----	-----
	22,713	29,935
	=====	=====

**PROFESSIONAL TEACHERS' COUNCIL, NSW**

**ACN - 002 220 957**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 JUNE, 2014**

	<u>2014</u>	<u>2013</u>
	\$	\$
<b>7. TRADE AND OTHER PAYABLES</b>		
Trade Creditors	19,754	23,972
Mastercard	-	333
Income Received in Advance	26,176	-
Global Education Project	26,245	94,695
GST Payable	3,429	37,323
PAYG Withheld Payable	6,006	7,180
Superannuation Payable	7,602	9,939
Other Payables	8,163	2,210
	<u>97,375</u>	<u>175,652</u>
	=====	=====
<b>8. PROVISIONS</b>		
<b>Current</b>		
Employee Entitlements	54,233	52,876
	<u>54,233</u>	<u>52,876</u>
	=====	=====
<b>Non-Current</b>		
Employee Entitlements	14,784	12,536
	<u>14,784</u>	<u>12,536</u>
	=====	=====

**PROFESSIONAL TEACHERS' COUNCIL, NSW**

**ACN - 002 220 957**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 JUNE, 2014**

	<u>2014</u> \$	<u>2013</u> \$
<b>9. CASH FLOW INFORMATION</b>		
<b>Reconciliation of cash flows from operations with surplus from ordinary activities after income tax:</b>		
Surplus from ordinary activities after income tax	32,651	117,555
Non-cash flows in profit from ordinary activities:		
Depreciation	7,222	16,536
Changes in assets and liabilities:		
(Increase)/decrease in receivables	447	(14,896)
Increase/(decrease) in payables	(78,277)	84,972
Increase/(decrease) in provision	3,605	26,861
<b>CASH FLOWS FROM OPERATIONS</b>	<u>(34,352)</u>	<u>231,028</u>

**PROFESSIONAL TEACHERS' COUNCIL, NSW**

**ACN - 002 220 957**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 JUNE, 2014**

**10. ENTITY LIMITED BY GUARANTEE**

The Professional Teachers' Council, NSW is incorporated as a company limited by guarantee. No share capital is defined in the Memorandum & Articles. All members of the company are limited to a guarantee of \$100 per member in the event of a deficiency in a winding up.

**11. ENTITY DETAILS**

The registered office of the company is:

Professional Teachers' Council, NSW  
56 Bland Street  
ASHFIELD NSW 2131

The principal place of business is:

Professional Teachers' Council, NSW  
56 Bland Street  
ASHFIELD NSW 2131



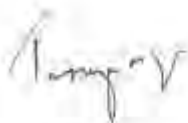
**PROFESSIONAL TEACHERS' COUNCIL, NSW**

**ACN - 002 220 957**

**AUDITOR'S INDEPENDENCE DECLARATION**  
**UNDER SECTION 307C OF THE CORPORATIONS ACT 2001**  
**TO THE MEMBERS OF THE PROFESSIONAL TEACHERS' COUNCIL, NSW**

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2014 there have been:

- i. no contraventions of the auditor independence requirement as set out in the Corporations Act 2001 in relation to the audit; and
- ii. no contraventions of any applicable code of professional conduct in relation to the audit.



**TERRENCE E. GIBBS**  
**Company Auditor**

Date: 13 October 2014

5th Floor  
20-24 Wentworth Street  
PARRAMATTA NSW 2150

**INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS OF THE  
PROFESSIONAL TEACHERS' COUNCIL, NSW**

I have audited the accompanying financial report, being a special purpose financial report, of Professional Teachers' Council, NSW, which comprises the Statement of Financial Position as at 30 June 2014, the Statement of Comprehensive Income, Statement of Changes in Equity and Statement of Cash Flows for the year then ended, Notes comprising a Summary of Significant Accounting Policies and other explanatory information, and the Directors' Declaration.

**Directors' Responsibility for the Financial Report**

The directors of the company are responsible for the preparation of the financial report and have determined that the accounting policies described in Note 1 to the financial report are appropriate to meet the requirements of the Corporations Act 2001 and are appropriate to meet the needs of the members. The directors' responsibility also includes such internal control as the directors determine is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

My responsibility is to express an opinion on the financial report based on my audit. I have conducted my audit in accordance with Australian Auditing Standards. Those standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### **Independence**

In conducting my audit, I have complied with the independence requirements of the Corporations Act 2001.

### **Opinion**

In my opinion, the financial report of Professional Teachers' Council, NSW is in accordance with the Corporations Act 2001, including:

- (a) giving a true and fair view of the Professional Teachers' Council, NSW's financial position as at 30 June 2014 and of its performance for the year ended on that date; and
- (b) complying with Australian Accounting Standards to the extent described in Note 1 and the Corporations Regulations 2001.

### **Basis of Accounting**

Without modifying my opinion, I draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the directors' financial reporting responsibilities under the Corporations Act 2001. As a result, the financial report may not be suitable for another purpose.



**TERRENCE E. GIBBS**  
**Company Auditor**

Date: 13 October, 2014

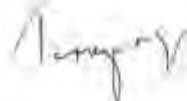
5th Floor  
20-24 Wentworth Street  
PARRAMATTA NSW 2150

**PROFESSIONAL TEACHERS' COUNCIL, NSW**

**ACN - 002 220 957**

**ACCOUNTANTS REPORT TO THE MEMBERS**

We have prepared the accompanying Income & Expenditure Statements for the year ended 30 June 2014 from the books and records of the Association and other information provided by the employees of the Association exclusively for the use and benefit of the Association its Directors & Members. Under the terms of our engagement we have not audited the Income & Expenditure Statements.



**Terrence E. Gibbs**

**T.E. GIBBS & CO PTY. LIMITED**  
**Public Accountants & Company Auditors**

Date: 13 October, 2014

5th Floor  
20-24 Wentworth Street  
PARRAMATTA NSW 2150

**PROFESSIONAL TEACHERS' COUNCIL, NSW**

**ACN - 002 220 957**

**INCOME & EXPENDITURE STATEMENT**

**FOR THE YEAR ENDED 30 JUNE, 2014**

	<u>2014</u>	<u>2013</u>
	\$	\$
<b>INCOME</b>		
Membership Fees	127,779	134,632
Secretariat	275,244	324,563
Rental Income	44,980	36,306
Hire of Board Room	384	-
Presidents Dinner	1,073	-
Grant Received	4,900	-
Miscellaneous Income	715	90
Interest Received	1,838	3,009
CC - Association Room Hire	-	2,505
CC - Security	-	1,440
CC - Teleconference	-	528
Grant - Org – Admin	36,916	66,916
Grant - Org – Ministerial	12,851	12,851
Grant - Org – Printing	47,176	51,061
Grant - Org – SMS/Postage	47,175	51,061
Grant - Org – Telephone	6,379	6,379
Grant - Org – Grant Jnt Mail	35,493	35,493
Grant - Assoc – Printing	61,094	42,209
Grant - Assoc – SMS/Postage	61,094	42,208
	<u>765,091</u>	<u>811,251</u>

**PROFESSIONAL TEACHERS' COUNCIL, NSW**

**ACN - 002 220 957**

**INCOME & EXPENDITURE STATEMENT**

**FOR THE YEAR ENDED 30 JUNE, 2014**

	<u>2014</u>	<u>2013</u>
	\$	\$
<b>EXPENSES</b>		
Audit/Accounting Fees	8,600	7,300
Bad Debts	-	-
Bank Fees	1,084	1,013
Capitation	2,955	-
Depreciation	6,980	16,294
Doubtful Debts	(2,500)	5,000
Filing Fees	265	94
Subscription	4,130	3,323
Internet/Email	1,608	2,309
Telephone/Fax	5,807	6,651
Teleconference	64	1,657
Computer Support	28,816	20,000
Equipment Leasing	4,932	5,109
Equipment R & M	350	392
Accrued Annual Leave	24,828	22,049
Accrued Long Service Leave	2,248	12,536
Staff Amenities	4,423	4,500
Staff Training	2,175	2,003
Superannuation	34,877	37,271
Wages & Salaries	358,749	409,290
Workers Compensation	2,209	2,695
Recruitment Fees	-	4,800
Cleaning	8,363	6,995
Consultancy	3,989	-
Courier	1,411	956
Electricity	3,596	523
Insurance	7,384	5,214
Legal Fees	460	5,545
Office Supplies	1,023	3,376
Office Rent	53,779	18,742

**PROFESSIONAL TEACHERS' COUNCIL, NSW**

**ACN - 002 220 957**

**INCOME & EXPENDITURE STATEMENT**

**FOR THE YEAR ENDED 30 JUNE, 2014**

	<u>Note</u>	<u>2014</u> \$	<u>2013</u> \$
Photography		550	525
Postage		16,121	17,633
Printing		26,788	14,417
Removalist		10,331	10,225
Repairs & Maintenance		167	4,200
Security		-	3,926
Stationery		3,509	7,328
Water Usage		128	80
Conference – Travel		1,441	3,103
Conference – Accommodation		195	560
Conference – Venue Hire		200	1,364
Conference – Equipment Hire		177	-
Conference – Catering Costs		7,273	4,596
Conference – Awards		1,527	1,765
Grant - Assoc – Printing		103,682	54,037
Grant - Assoc – SMS/Postage		18,505	29,853
Grant - Assoc – Chargeable Print/Post		-	527
		<u>763,199</u>	<u>759,776</u>
Surplus from operating activities		1,892	51,475
Surplus from special project	1	30,759	66,080
<b><u>NET SURPLUS FOR THE YEAR</u></b>		<u>32,651</u> =====	<u>117,555</u> =====

**PROFESSIONAL TEACHERS' COUNCIL, NSW**

**ACN - 002 220 957**

**ABBREVIATED INCOME & EXPENDITURE STATEMENT**

**FOR THE YEAR ENDED 30 JUNE, 2014**

	<u>2014</u>	<u>2013</u>
	\$	\$
<b>INCOME</b>		
Membership Fees	127,779	134,632
Secretarial	275,244	324,563
Rental Income	44,980	36,306
Hire of Board Room	384	-
Conference Centre – Room Hire	-	2,505
Conference Centre – Other Income	-	1,968
Interest Received	1,838	3,009
Other Income	1,788	90
Grants Received	313,078	308,178
	<u>765,091</u>	<u>811,251</u>
<b>EXPENSES</b>		
Accountancy	5,600	4,300
Audit Fees	3,000	3,000
Bad Debts	-	-
Bank Fees and Charges	1,084	1,013
Capitation	2,955	-
Computer Support	28,816	20,000
Consultancy	3,989	-
Couriers	1,411	956
Depreciation	6,980	16,294
Doubtful Debts	(2,500)	5,000
Filing Fees	265	94
Insurance	7,384	5,214
Journals & Subscriptions	4,130	3,323
Legal fees	460	5,545
Light & Power	3,596	523
Long Service Leave	2,248	12,536



**PROFESSIONAL TEACHERS' COUNCIL, NSW**

**ACN - 002 220 957**

**ABBREVIATED INCOME & EXPENDITURE STATEMENT**

**FOR THE YEAR ENDED 30 JUNE, 2014**

	<u>Note</u>	<u>2014</u> \$	<u>2013</u> \$
Maintenance & Cleaning of Grounds & Building		8,530	11,195
Office Supplies & Expenses		5,082	11,229
Postage		16,121	17,633
Professional Development		10,813	11,388
Recruitment Fees		-	4,800
Removalist		10,331	10,225
Rent & Outgoings		53,907	18,822
Repairs & Maintenance of Equipment		5,282	5,501
Salaries - Ordinary		383,577	431,339
Secretariat Expenses		26,788	14,417
Security		-	3,926
Staff Amenities		4,423	4,500
Staff Training		2,175	2,003
Superannuation		34,877	37,271
Telephone		7,479	10,617
Workers Compensation		2,209	2,695
Grant Expenses		122,187	84,417
		<u>763,199</u>	<u>759,776</u>
Surplus from operating activities		1,892	51,475
Surplus from special project	1	30,759	66,080
<b><u>NET SURPLUS FOR THE YEAR</u></b>		<u>32,651</u> =====	<u>117,555</u> =====

**PROFESSIONAL TEACHERS' COUNCIL, NSW**

**ACN - 002 220 957**

**INCOME & EXPENDITURE STATEMENT**

**FOR THE YEAR ENDED 30 JUNE, 2014**

**NOTE 1: SURPLUS FROM SPECIAL PROJECT**

The Global Education Project is funded by DFAT – Australian Aid Program (formerly AusAID), and the current project is due to be completed in December 2014.

	<u>2014</u>	<u>2013</u>
	\$	\$
<b>INCOME</b>		
Grants Received from AusAID/DFAT	438,450	345,815
Other Grants Received	36,000	-
Reimbursement of Expenses	-	7,173
Interest Received	9,246	8,037
	<u>483,696</u>	<u>361,025</u>
<b>EXPENSES</b>		
Audit	500	500
Bookkeeping	6,494	5,986
Catering	165	233
Conference	2,610	227
Consultants	90,921	85,930
Courier	87	215
Depreciation	242	242
Filing Fees	-	303
Gifts	-	916
Graphic Design	9,764	713
Grant Expenses	218,988	52,029
Postage	660	639
Printing and Stationery	4,270	4,270
Rent	5,720	1,980
Secretariat	102,682	119,661
Staff Amenities	359	339
Telephone	1,090	-
Travel Expenses	6,782	20,367
Website	1,603	395
	<u>452,937</u>	<u>294,945</u>
<b><u>SURPLUS FROM SPECIAL PROJECT</u></b>	<u>30,759</u>	<u>66,080</u>
	=====	=====

**Treasurer's Report  
for the Year Ended 30 June 2014**



# TREASURER'S REPORT FOR THE YEAR ENDED 30 JUNE 2014

## Summary

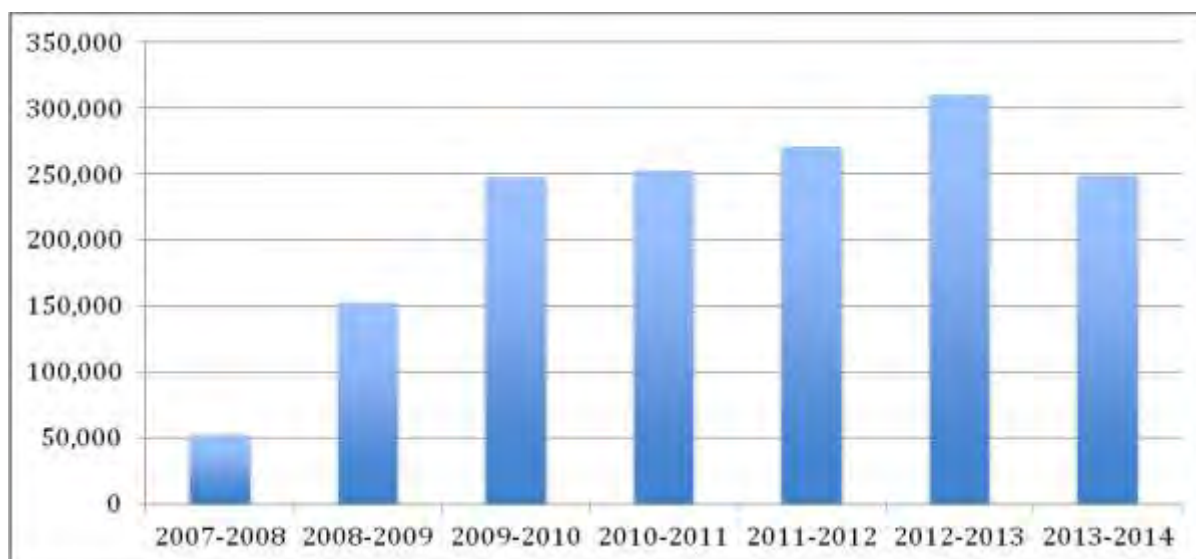
In 2013/14 the Professional Teachers' Council NSW recorded an **operating profit of \$32,651** compared to 2012/13's \$117,555.

The **net assets** of the association as at 30 June 2014 were \$684,505 comprising **Cash at Bank** \$752,399.

## Notes

A review of the performance of the major revenue sources follows:

### Executive and Secretariat Services



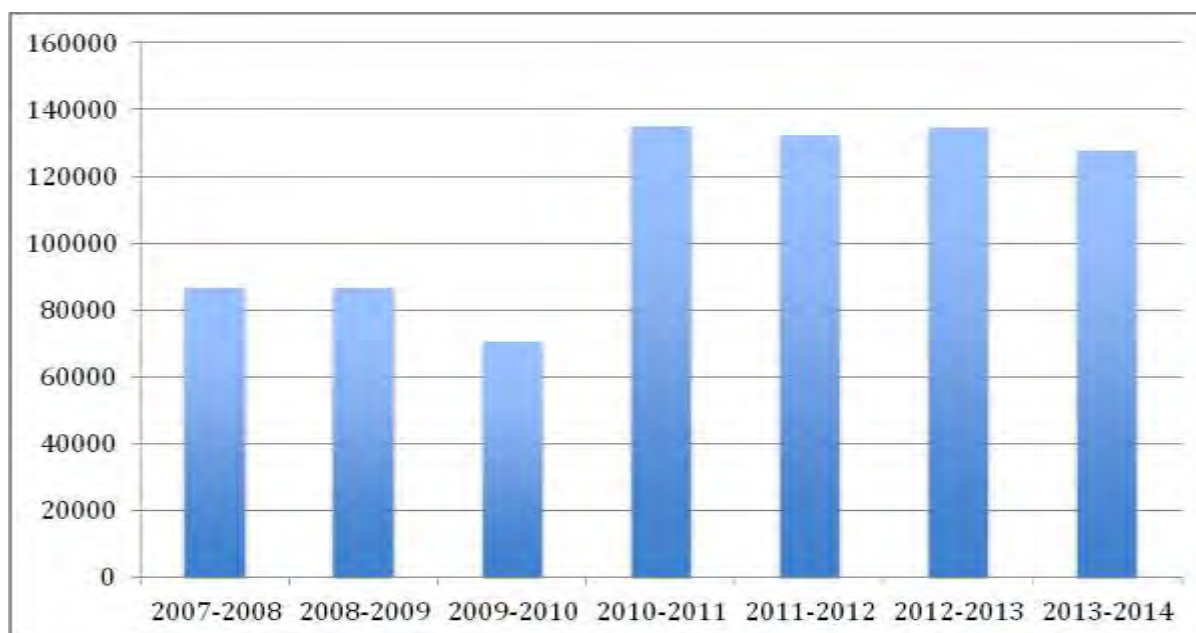
2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
52,008	151,959	247,887	252,414	270,733	310,146	248,456

2013 – 2014 Secretariat = Secretariat Income – Secretariat Expenses

**Performance level:** Marked decrease in the Council's income for executive/secretariat services.

**Comment:** As can be seen from the accompanying tables, executive/secretariat services have decreased for the first time in seven years. This reflects the decline in grants to associations. This has a flow on impact on the use of the Council's services by member associations.

## Membership



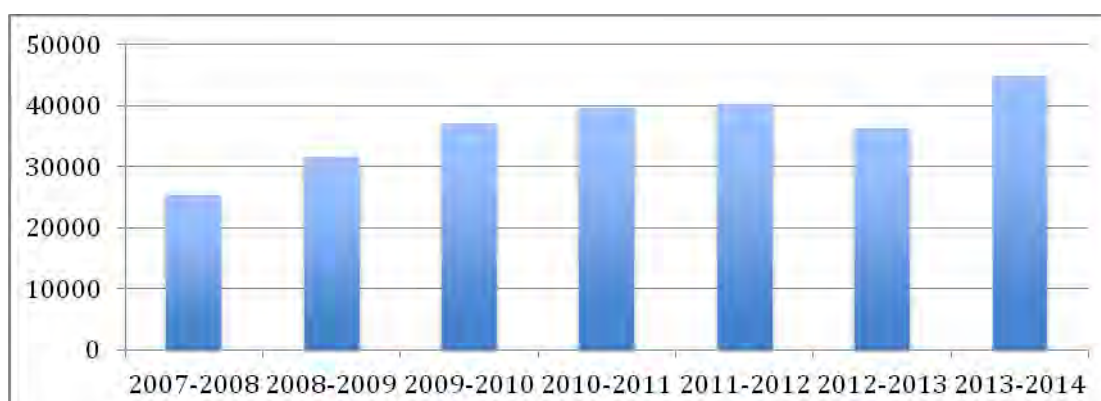
2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
86546	86447	70393	134822	132,232	134,632	127,779

This is a proxy for membership and as such is impacted by the success of member associations in attracting and retaining members.

**Performance level:** Decrease in performance in the Council's income for membership in the last year after a three year period of stability.

**Comment:** The accompanying tables demonstrate a decrease in membership income after a steady period for the last three financial years. It is important to note that this reflects membership numbers for end of 2013 as these figures are drawn from capitation income which is determined on end of year membership numbers. It would be worth getting more up to date membership numbers for associations to work on membership strategies for PTC's member associations.

## Rental Income



## Rental

2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
25378	31716	37174	39705	40209	17484	-8927

2012-2013 (Rental Income \$44,980) - (Rental expenses \$53,907) = - \$8,927

**Performance level:** Decline in the Council's rental income this year.

**Comment:** The Council's rental income has decreased this year. The Council is generates some revenue to help offset part of the rental costs at the interim premises in Ashfield. This

## Global Education Project

The PTC NSW leads and coordinates this project. The project's activities are diverse and innovative. This project will be winding down although the PTC is attempting to source alternative funds to keep it going.

## PTC Staff

I am pleased to have the opportunity to move a vote of thanks to Kim Tsolakis and the staff on behalf of Professional Teachers' Council and all its member associations for their exemplary work in managing the professional and business interests of the Professional Teachers' Council. We are pleased to have such a wonderful group of people run our services so well, and we look forward to renewed commitment and enthusiasm in the future.

## Recommendations:

I move:

1. that the accounts for the 1 July 2013 – 30 June 2014 Financial Year be accepted.
2. that Terry Gibbs & Co Pty Ltd be nominated as Auditor for the 1 July 2014 – 30 June 2015 Financial Year.
3. **a vote of thanks to Kim Tsolakis, Mai Mai Lin and the Secretariat for their exemplary work over the 2013/2014 financial year.**



Susan Gazis AM  
Treasurer  
Professional Teachers' Council NSW  
22 October 2014

**External Committee and PTC NSW Board  
Subcommittee Reports  
for the Year Ended 30 June 2014**





# **NSW INSTITUTE OF TEACHERS QUALITY TEACHING COUNCIL (QTC) AND PROFESSIONAL LEARNING ENDORSEMENT ADVISORY COMMITTEE (PLEAC) AGM REPORT 2014**

The Quality Teaching Council (QTC) provides advice to the Board of Studies Teaching and Educational Standards (BoSTES) with advice about the Professional Teaching Standards, maintenance and achievement of the Standards, initial teacher educational programs and the endorsement of providers of registered professional learning for teachers across NSW.

There are three sub-committees that provide advice to the QTC: the Professional Learning Endorsement and Advisory Committee (PLEAC), the Initial Teacher Education Committee (ITEC) and the Moderating and Consistency Committee (MCC). The PLEAC provides advice to the QTC regarding the endorsement of providers of registered professional learning.

The Professional Teachers' Council NSW has a Ministerial appointed seat on the Quality Teaching Council and has an elected position on the Professional Learning Endorsement and Advisory Committee (PLEAC). Both these three year positions are presently held by Nerina Pretlove, President of PTC NSW.

There has been quality discussions about the directions of quality professional learning in NSW throughout the year. Both of these organisations' memberships are reflective of our PTC NSW Board with cross sectoral membership, tertiary organisations and teachers representing the profession. This rich mix of educational professionals is the strength of both committees.

Over the past twelve months, it was evident that there was a rising awareness of the professional learning space by commercial companies, individual suppliers and schools. Content based courses are the most common and there is considerable amount of space for professional learning around standards that address assessment, the learning environment and working with community. The higher levels of standards are not well represented across all the standards but nor are there many teachers accredited at those levels.

The Great Teaching Inspired Learning Blueprint for Action directs some of the activities of both committees. Concern about the acknowledgement of the contributions made by teachers who present at registered professional learning events has been raised and models are being developed. The coming registration of all teachers in NSW, a breadth of accredited courses at all levels and changes to initial teacher education will provide future directions to the work of the committees.

Nerina Pretlove  
Member of Quality Teachers Council  
Member of the Professional Learning Endorsement Advisory Committee

## **PROFESSIONAL LEARNING COMMITTEE REPORT 2014**

By July 2014, the total number of applications received by the Professional Learning Committee was 130. The PLC in 2014 has included members from four Associations and they have remarked on the diligence of those who prepare the applications to go to PLC. The committee has worked with the Chief Executive Officer to provide timely feedback to Associations. The CEO has also facilitated the process by revising the form used by Associations in order to provide focus firstly on the Standards and then, in the description, on how the proposed course meets those Standards. In addition the Governance Workshop was also endorsed by the Professional Learning Committee so that the executive of Associations could benefit from the time they freely give to the work of the Associations. In the last year, we have also seen more Associations applying for Accomplished levels of accreditation. This can only increase as we move into a new phase with recent state government legislation.

Anne Power  
Chair, PTC NSW Professional Learning Committee

## **PROFESSIONAL TEACHERS' COUNCIL NSW AND NSW INSTITUTE OF EDUCATIONAL RESEARCH REPORT 2014**

The Professional Teachers' Council NSW and the NSW Institute of Educational Research (IER) developed a joint project to further support members of both organisations. The subcommittee developed a memorandum of understanding to deliver professional learning (PL) and to facilitate structures to develop teacher researchers. They will offer services to Professional Teachers' Council NSW Member Associations on request.

The first step in this direction saw the delivery of a PL event for teachers on writing literature reviews. This was delivered by Dr Paul Rooney from UWS in October 2014 and targeted teachers wishing to present their findings from research and study tours in Asia. It was delivered as a NSW BOSTES Institute Registered course for teachers at Proficient Teacher level and was well attended.

This partnership hopes to benefit the development of teacher researchers and the professional contact between members of IER and school teachers. The IER will provide events at reasonable cost for teachers and provide researchers to assist professional teacher associations (PTAs) with research projects on a fee for service basis. The IER will develop a list of educational researchers interested in collaborating with PTAs in the design and delivery of professional learning. The partners will develop a pilot research initiative looking at the PL model of collaboration between PTAs and educational researchers. In the longer term there will be provision of leadership development materials to PTAs from the IER underpinned by research data in schools.

Anne Forbes  
President, NSW IER  
Vice President PTC NSW

## **AUSTRALIAN PROFESSIONAL TEACHERS ASSOCIATION (APTA) REPORT**

(Susan Gazis and Nerina Pretlove)

Nerina Pretlove and Susan Gazis are on the APTA Board on behalf of PTC NSW. The activities that APTA has undertaken this year are:

### *Response to the Australian Curriculum Review*

APTA provided a response to the review at the start of the year. There was huge interest in APTA's response from teachers via the website and the APTA Facebook page. The Government's response to the review has led to huge discussion and will be an item for the APTA Board's consideration on Thursday 23 October meeting of the APTA Board.

### *Asia Education Foundation Secondary Languages Research Advisory Group*

APTA has representation on the Asia Education Foundation Secondary Languages Research Advisory Group. Sherryl Saunders is the APTA representative on this group. The focus of the project is how to promote languages to students in Years 7, 9 and 10.

### *Teacher Education Review*

A response to the review was forwarded.

*AITSL Teacher Quality Advisory Group* – APTA has representation on this committee is looking at ways of information and consultation occurring across the state and territory joint councils for the coming year.

### *APTA Executive Officer Network*

The Network of Executive officers, education officers was established. It met for the first time on 28 May 2014 to establish its purpose and consider directions. When a joint council appoints a new EO or education officer these officers are welcome to participate.

### *E-Newsletter*

The first e-newsletter will be distributed the week of the PTC NSW AGM. We hope you find it useful.

### *APTA Awards*

These awards are hugely successful across the country. There are a number of awards and these are hotly contested. The awards are:

- 1 Certificate of Appreciation
- 2 APTA Early Career Teacher's Award
- 3 Award for Exceptional Service to the Australian Professional Teachers Association
- 4 APTA Meritorious Contribution to the Profession Award
- 5 The Dorothy Hoddinott Medal for Outstanding Lifetime Leadership

Congratulations to Margaret Watts who received APTA's highest honor the *Dorothy Hoddinott Medal for Outstanding Lifetime Leadership*.

### *APTA Strategic Plan*

APTA Strategic Plan was developed setting out the directions for the board. This is available for you to consider.

### **APTA Strategic Management Plan 2014-2016 (Approved 29 May 2014)**

The Mission of the APTA is to provide leadership that supports and advances professional teaching associations.

#### Goals to achieve Mission

To achieve our Mission, we will:

1. Be a voice for and raise the profile of the profession;
2. Build an informed and supportive network for collaborative activities, projects and research;
3. Be proactive in the development, implementation and review of policy;
4. Advocate in matters of significance to the profession;
5. Manage and resource the association.

#### Strategic activities to achieve goals

##### **1 Be a voice for, and raise the profile of the profession**

- 1.1 Ensure APTA representation on national committees
- 1.2 Develop an advocacy, advisory group and seek a patron
- 1.3 Identify other opportunities for representation at each Board meeting
- 1.4 Develop and implement a communication strategy
- 1.5 Create an information package
- 1.6 Develop policy and position statements
- 1.7 Recognise contribution to the profession through the expanded APTA awards.

##### **2 Build an informed and supportive network for collaborative activities, projects and research**

- 2.1 Provide and circulate information and be a conduit for associations to provide information
- 2.2 Provide updates on relevant legislation and governance to member associations
- 2.3 Update and maintain the website and evaluation of functionality and effectiveness
- 2.4 Engage in and contribute to international, national and state/territory projects
- 2.5 Initiate and manage programs, research and projects
- 2.6 Conduct APTA conferences, forums and workshops in partnership with key stakeholders
- 2.7 Formalise international partnerships
- 2.8 Liaise, collaborate and network with relevant national and international organisations
- 2.8.1 Develop and maintain an Executive Officers (EOs) network so that state and territory EOs share, network and collaborate on strategic projects and approaches to support their joint council and APTA.

### **3 Be proactive in the development, implementation and review of policy**

- 3.1 Monitor and influence educational trends
- 3.2 Provide and circulate information and be a conduit for associations to share information
- 3.3 Develop and evaluate policy position statements
- 3.4 Engage and influence national and state curriculum, professional learning, teacher standards and principal standard initiatives

### **4 Act as an advocate on matters of significance to the profession**

- 4.1 Meet with political parties and their advisors
- 4.2 Meet with Heads of agencies
- 4.3 Attend major national meetings, forums and conferences
- 4.4 Monitor and influence educational trends
- 4.5 Establish relationship with key education reporters, researchers and media personalities
- 4.6 Promote teaching as a career and the value of professional teacher associations

### **5. Manage and resource the association**

- 5.1 Strategic plans with operational actions
- 5.2 Source funds for APTA Executive Officer
- 5.3 Source communication infrastructure for Board operations
- 5.4 Review role statements for APTA Executive and directors
- 5.5 Audit of existing skills of APTA Board members

## PROFESSIONAL TEACHERS' COUNCIL NSW SECRETARIAT OVERVIEW 2014

### Administration

The support provided by the Professional Teachers' Council NSW (PTC NSW) Administration team continues to improve the range and quality of services to the PTC NSW Board of Directors and all member associations.

Over the past 12-18 months PTC NSW Vice President, Dr Anne Forbes and Kim Tsolakis, PTC NSW Executive Officer, have been meeting with numerous agencies with a view to relocate PTC NSW administration and member association tenants to permanent office accommodation. The negotiations are reaching a conclusion with an announcement from the President of PTC NSW now imminent. The use of the new facilities will enable PTC NSW and its member associations to continue to deliver high quality professional development to teachers from all sectors.

The volume and variety of high quality, cost effective publications and graphic design work undertaken by PTC NSW on behalf of member organisations and external entities continues to grow. These include association journals, bulletins and newsletters which are prepared for distribution as either a print publication and/or uploaded as digital content accessible to association members. Information content in these publications ranges from newsletters to full colour commercially produced publications. These publications are also made available in a format suitable for association websites.

Our reputation for cost effective quality design and layout has ensured a wider reach of clients through recommendation by associations in NSW and inter-state.

An increasing number of associations are utilising the PTC NSW secretariat to administer their conferences as a cost effective way to manage large events. The services include, but not limited to: sourcing venue options, caterers, and accommodation alternatives; advertising options; event registrations – including online registrations; sign-in clerical assistance on the day(s) of the event; design concepts for flyers, registration forms, banners, workbooks, programmes, name tags, signage and welcome screens.

### Technology

Hi Tech Solutions continues to support the PTC NSW network and server. The support and assistance provided over the past 12 months has been outstanding.

This company also assists PTC NSW in the assessment of current technologies and the staged upgrade of technology within the office for the benefit of member associations.

### Professional Development

Professional development opportunities continue to be made available to PTC NSW administration staff. The following is a summary for PD attended in 2014:

Mai Mai Lin (PTC NSW Accounts):

February 2014 Australia Wide Taxation – Payroll training

May 2014 Westpac - Financial management

September 2014 Institute of Public Accountants – Understanding Financial Reports from a BAS Agent/Bookkeeper Perspective

Kim Tsolakis and Jill Sillar

September 2014 – Copyright workshops

**Governance Workshop** - Saturday 9 August 2014: Bernadette Motulalo, Shreela Pradhan, Jill Sillar, Kim Tsolakis



**China Study Tour:** Jill Sillar, Kim Tsolakis

## **PTC NSW Projects**

The range of current PTC NSW projects include:

- (a) Global Education Project NSW funded by the Department of Foreign Affairs and Trade (DFAT).
- (b) management of new and existing technology; on-going development and maintenance of the Association of Studies of Religion, Global Education MyScience (GEMS), Primary Teachers' Network, Australian Professional Teachers' Association (APTA), HTA NSW, Drama NSW, and the Asia Education Teachers' Association websites
- (c) all aspects of PTC NSW Association work including: Board Meetings and Planning Days, Presidents' Dinner, Forums and Consultation sessions, The NSW Institute of Teachers/PTC NSW Professional Learning Committee Information Session for member associations, two All Schools Mail-outs, Semester 1 and Semester 2 Professional Development Calendars, support and assistance across a range of matters particular to individual associations.

The support provided by PTC NSW has also assisted interest groups to formally establish new associations.

## **Primary Teachers' Network 2014 activities**

### **Board of management**

Anne Forbes (President), Sally Biskupic (Vice-president), Samantha Nicol (Hon. Secretary), Kim Tsolakis (Treasurer), Rachel Watkins, Robyn Wild Emily Hewitt, (Committee members).

Two face-to-face Committee meetings were held on: 15.1.14; and 16.4.14. All other meeting were via teleconference. These were held monthly commencing March 2014.

The focus of the PTN 2014 program was to maintain and develop existing programs, and identify additional areas of support for future development. These included:

- online resources developed by teachers for teachers
- professional Learning activities that provide ongoing opportunities for collaboration and support situated within teachers' school/classroom context
- integration of primary syllabus KLAs

### **Activities included:**

- (i) Maintaining and further developing the 2013 major initiative involving the GEMS partnership. This work involved:
  - additional development of resources and activities to complement GEMS focus
  - metropolitan and rural and regional areas, with tailored support to schools
- (ii) Committee member, Emily Hewitt, initiated and maintained the active development of social media with an focus on Facebook
- (iii) The PTN Executive Committee developed an online survey to source information from classroom practitioners to inform the work of the association
- (iv) Development of a *Term Focus*. This commenced in Term 2 with a focus on Indigenous Perspectives and provided information and access to a range of teaching resources for K-6 teachers.

- (v) All KLA resources on the website assessed and reviewed to ensure relevance and quality assurance. PTN funded classroom practitioners to check all resources on the website. This work is ongoing.
- (vi) The development of an e-newsletter for PTN members
- (vii) Due to contractual arrangements for the delivery of Early Childhood PD on a paid basis with another organisation, Robyn Wild resigned from the PTN committee in September 2014. The PTN take this opportunity to acknowledge and thank Robyn for her contribution to PTN and wish her well in her commercial venture(s).

## Global Education Project NSW

PTC NSW manages and administers the Global Education Project NSW (GEPNSW). This work is supported by the PTC NSW secretariat.

This year the project welcomed Jenny Curtis to the team of project officers. Jenny has brought experience and expertise to the team, particularly involving the Asia/Pacific regions.

The GEPNSW team continues its work by supporting existing projects established under the previous contract in NSW, as well as working on a range of new initiatives for associations.

This year of the project has been one of consolidation of existing projects. The project has successfully met the 2014 planning outcomes, including the maintenance of the existing programmes that support the important global education work through the teacher Education courses in participating GEPNSW universities. These include: University of Sydney, University of Newcastle, University of Wollongong, Australian Catholic University, Macquarie University, University of Technology Sydney, Charles Sturt University, University of New England, and University of Western Sydney. In 2014 a total of 246 GE courses are being delivered through the curriculum to pre-service teachers across nine universities in NSW.

The focus of GEPNSW in 2014 was to:

- (a) support teachers to implement the **Stage 5 NSW Board of Studies Board Endorsed Course *Active Global Citizenship and Support Document*** in schools across NSW.
- (b) distribute a copy of the ***Global Education Active Global Citizenship Framework Document*** to all schools in NSW. This document supports the Australian Curriculum through the NSW Board of Studies, Teaching and Educational Standards (BOSTES) syllabus documents for teachers in NSW schools
- (c) support more teachers to implement the GEMS programme into schools across all sectors in NSW. This program has a rural/regional focus.
- (d) launch and implement the NSW Schools Network Programme. This programme is designed to support teachers in the delivery of global education through integrated programs of work
- (e) support the existing PTC NSW Association project funding program and develop a range of new projects. Specifically the development of GE focused units of work to be made freely available through the PTC NSW/GE website
- (f) design and deliver, in partnership with the University of Wollongong, an ***Inquiry Learning Seminar*** to engage students in learning as a social process through the exploration of experiences and knowledge. This approach to learning not only encourages students to actively construct their own knowledge and bring personal ideas and concepts to the learning experience, but also provides opportunities for them to make changes in their attitudes and behaviours. The programme will culminate in a ***day of presentation and celebration*** in

November of work developed by the 12 participating schools.

- (g) continue to support existing projects in schools. These include: PLC Armidale, Chifley College, Bomaderry High School, St Johns Catholic Primary School - Dapto, and Auburn Girls High School
- (h) through a partnership with the University of Newcastle, publish a global education textbook for K–6 teachers.
- (i) implement and undertake the Asia Study Tour Programme (separate primary and secondary programmes to be offered) for pre-service and in-service teachers. These tours included: Nepal and India – Inter-cultural understandings; India – Textiles; China - Inter-cultural understandings

### **GEPNSW – NSW Teaching Association Funding Project**

On April 04 GEPNSW provided a workshop opportunity for teaching associations as a part of the launch of the ***Global Education Active Global Citizenship Framework Document***. During the one day event primary and secondary classroom practitioners from a range of KLAs used the framework document to inform the development of ideas for a unit of work. While preliminary work was commenced on the units, participating teachers were provided with additional funding to enable them to be released from face-to-face teaching to complete this valuable work. The final products are accessible on the PTC NSW/GE website.

In 2014 there was an identified increase in number of associations expressing an interest in the workshop.

## **Events**

### **PTC NSW/NSW Board of Studies, Teaching and Educational Standards (BOSTES) Endorsement Workshop:**

#### ***How to Apply***

On Wednesday 05 March the Professional Teachers' Council NSW Professional Learning Committee and a representative from the Board of Studies, Teaching and Educational Standards (BOSTES) presented information and offered practical assistance to enable Professional Development officers to submit courses to the PTC NSW Professional Learning Committee for endorsement with BOSTES. The event focused on the ***Highly Accomplished*** and ***Lead Levels*** of accreditation and provided important updates and information regarding changes to the PTC NSW application forms for submission of courses and participation data for all levels of accreditation:

- Accreditation at Proficient level / Professional Competence
- Accreditation at Highly Accomplished level / Professional Competence
- Accreditation at Lead level / Professional Competence,

A Q&A session followed the presentation with an opportunity for associations to raise questions particular to their organisation.

The ***2014 Endorsement Workshop*** was held in the Function Room, Edmund Rice Building, Australian Catholic University, Strathfield. PTC NSW administration thanks ACU for their ongoing support of PTC NSW professional learning events.

## 2014 Presidents' Dinner

The 20<sup>th</sup> Annual Presidents' Dinner was held on Wednesday 16 July 2014. This event, as in past years, was well supported by the presidents of the Professional Teachers' Council NSW (PTC NSW) Member Associations as it provides an excellent opportunity for the profession to meet and develop professional ties with the other member associations in a pleasant social setting.

Ms. Nerina Pretlove, President PTC NSW welcomed dignitaries and guests attending this important dinner event. Guests included: Mr. Tom Alegounarias, President of NSW Board of Studies, Teaching and Educational Standards (BOSTES); Ms Jane Comensoli, Director of Human Resources, Catholic Education Office, Leichhardt; Ms Amy Cotton, Guest of Independent Education Union, Independent Education Union; Dr Andrew Fraser, Head: Professional Learning and Development, Catholic Education Office; Mr Terry Gibbs, Auditor, TE Gibbs & Co Pty Ltd; Ms Carole Lawson, Chief Policy Officer, Department of Education and Communities; Mr Patrick Lee, BOSTES – GTIL; Mr Paul Martin, Executive Director Research Policy and Reporting, Board of Studies, Teaching and Educational Standards; Ms Linda McNeil, Executive Director, Council of Catholic School Parents NSW/ACT; Mr Mark Northam, Assistant Secretary, Independent Education Union; Mr Paul Rodney, Assistant Director – Education Programs, Catholic Education Commission NSW; Ms Miriam Tanti, Acting Head Education NSW, Australian Catholic University and Ms Gloria Taylor, Deputy General Secretary, Independent Education Union

During her speech, Nerina acknowledged the vital role that associations play in the professional development and support of teachers, particularly at this time of great change.

The guest speaker for the evening was **Dr Karen Malone**, Professor of Education in the Centre for Educational Research at University of Western Sydney and Leader of the University of Western Sydney sustainability research group. Dr. Malone researches in areas of children's environments, sustainability, childhood sociology, child centred research and post human theory and teaches in social ecology, sociology of childhood and sustainable development.

As founder and Chair of the UNICEF *Child Friendly Asia-Pacific* (CFAP) network, Dr Malone has engaged in research workshops with thousands of children across the globe: HIV AIDS orphan children in South Africa, island children in the Pacific, children in remote villages of Papua New Guinea, children in slums and transitional communities in Indonesia, India, Nepal, Chile and Bolivia, as well as researching the impacts of the Russian nuclear testing on children's health. The scope and dimension of Dr. Malone's speech provided a range of rich, new perspectives, which stimulated and generated important discussions on the evening.

## Governance Workshop

On Saturday 9 August 2014 the Professional Teachers' Council NSW held a Practical Governance Workshop for member associations. In this half day workshop participants were introduced to the concepts of Governance and why it's essential for their organisation. Using the information and newly acquired knowledge, participants experienced scenarios that demonstrated how *Good Governance* practices will actually improve their association's performance and make the organisation easier, not harder, to manage.

Follow-up Strategic Management and Operational Planning workshops are scheduled for late November to enable member associations prepare in advance for 2015.

## NSW Board of Studies Board, Teaching and Educational Standards (BOSTES) Consultation Committees (BCC)

The Professional Teachers Council NSW appreciates the BOSTES invitation for representatives of member associations to participate in the important work undertaken by the BOSTES Board Curriculum Committees.

Kim Tsolakis  
Executive Officer  
PTC NSW

## PROFESSIONAL TEACHERS' COUNCIL NSW BOARD AWARDS

The Exceptional Service Award is presented to people for their distinguished service over a significant period of time to the Professional Teachers' Council NSW, member professional associations and education in NSW. President of the NSW Board of Studies, Mr Tom Alegounarias presented these awards to the following recipients.

### 2013 Exceptional Service Award Recipient

Patrick Lee

The Outstanding Professional Service Award recognises the voluntary work of teachers through leadership positions as executives and board members of professional teaching associations. President of the NSW Board of Studies, Mr Tom Alegounarias presented these awards to the following recipients.

### 2013 Outstanding Professional Service Award Recipients

Cecil David White	Asia Education Teachers' Association
Brad McAllister	Australian Council for Health, Physical Education and Recreation (NSW)
Louisa Peralta	Australian Council for Health, Physical Education and Recreation (NSW)
Jennifer Murray	Australian Psychologists and Counsellors in Schools Ltd, NSW Chapter
Sylvana Augustyniak	Australian Society for Music Education NSW
Susan Stewart	Careers Advisers' Association of NSW and ACT Inc.
Denise Kwong	Early Childhood Education Council of NSW Inc.
Joe Alvaro	Economics and Business Educators NSW
Sharyn Stafford	English Teachers' Association NSW
Carl Heise	English Teachers' Association NSW
Bronya Thomas	English Teachers' Association NSW
Beatriz Carlidge	History Teachers' Association of NSW
Toni Hurley	History Teachers' Association of NSW
Kathleen Moss	Home Economics Institute Australia (NSW Division)
Matthew Esterman	Information Communication Technology Educators of NSW
Henrietta Miller	Information Communication Technology Educators of NSW
Julie Logan	Kodaly Music Education Institute of Australia NSW Branch Inc.
Michael O'Connor	Marine Teachers' Association of NSW
Heather Weber	Mathematical Association of NSW
Michael Cavanagh	Mathematical Association of NSW
Gregory Murty	Mathematical Association of NSW
Susan Turnbull	Metropolitan East Social Science Teachers' Association
Kerry Horder	Metropolitan East Social Science Teachers' Association
Jo McLean	NSW PDHPE Teachers' Association
Amber Thomas	Orff Schulwerk Association of NSW
Maree Woods	Science Teachers' Association of NSW
Brett McKay	Science Teachers' Association of NSW
Nyree Waterson	Technology Educators' Association NSW
Leslee Wheeler	Technology Educators' Association NSW
Karen Maras	Visual Arts and Design Educators' Association NSW
Karen Profilio	Visual Arts and Design Educators' Association NSW



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