



# PTCNSW HQ FACILITIES

## A fully equipped modern learning venue

### Features:

- Monday to Friday – as required, weekend availability
- Centrally located in Auburn, NSW
- Several professional learning rooms and auditorium – flexible set-up options
- Supported hybrid options include live streaming & Zoom
- Session recording available
- Coordinated booking system
- Optional event management available
- Inhouse design & printing facility
- Fast reliable WIFI connectivity
- Individual & small group hot desks available
- Board & AGM meeting spaces

### Benefits:

- No need for your organisation to invest in infrastructure
- No capital outlay
- Opportunity to utilise your association budget efficiently
- Boardroom (12 pax), with additional external connectivity
- Professional learning rooms – can be configured to your needs
- Auditorium – lecture theatre style (120 pax)
- Secure premises – ensures peace of mind
- Close to public transport – a short walk from Auburn station, 6kms from Parramatta CBD and 16kms from the Sydney CBD
- Variety of quality catering options available on request
- Unmetered street parking available (onsite available after business hours)

# PTCNSW HQ FACILITIES

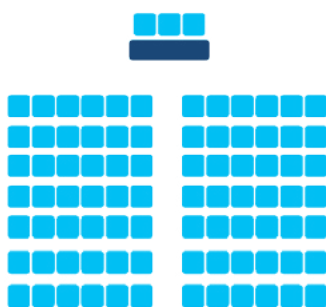
## Room features

ROOM	FULL SYSTEM	NATURAL LIGHT	ADJUSTABLE LIGHTING	LAPTOP PLUG AND PLAY	AUDIO FACILITIES	SESSION RECORDABILITY	DATA PROJECTOR	PLASMA SCREEN
A								
B								
C								
AUDITORIUM								

## Room capacities

ROOM	AREA (SqM)	THEATRE	CLASSROOM	WORKSHOP	BOARDROOM	U-SHAPE	LECTURE AUDITORIUM
A	60	40	25	24	–	25	–
B	60	40	25	24	–	25	–
A&B	120	60	50	50	–	–	–
C	33	20	–	–	12	–	–
AUDITORIUM	–	–	–	–	–	–	120

## Set-up styles – can be tailored to your needs



THEATRE



CLASSROOM



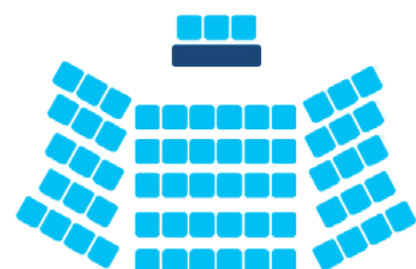
WORKSHOP



BOARDROOM



U-SHAPE



AUDITORIUM

# PTCNSW HQ

## Rates and information

Venue / Resource	PTC Member Association Rate	Corporate Rate	Pax	Style
<b>PROFESSIONAL LEARNING ROOMS</b>				
Boardroom – up to 4 hours (inclusions full package)	\$75.00	\$135.00	12	Boardroom Style
Boardroom – Full day (inclusions full package)	\$120.00	\$210.00	20	Lecture Style
Meeting Room A – Full Day (Room only)	\$135.00	\$240.00	25	Classroom Style
Meeting Room A – Half Day (Room only)	\$75.00	\$135.00	40	Lecture Style
Meeting Room B – Full Day (Room only)	\$135.00	\$240.00	25	Classroom Style
Meeting Room B – Half Day (Room only)	\$75.00	\$135.00	40	Lecture Style
Meeting Room A & B – Half Day (Room only)	\$140.00	\$210.00	50	Classroom Style
Meeting Room A & B – Full Day (Room only)	\$225.00	\$400.00	80	Lecture Style
<b>SOUND &amp; VISION – Rooms A &amp; B (in addition to venue rate)</b>				
Fixed Data Projector (Room A & B)	No Charge	\$150.00		
Full System (Sound, vision & streaming) (One room A or B)	\$75.00	\$135.00		
Full System (Sound, vision & streaming) (Two rooms A & B)	\$75.00	\$135.00		
Laptop (to use with Fixed Data Projector & Sound & vision)	No Charge	\$50.00		
<b>AUDITORIUM</b>				
Auditorium Half Day	\$600.00	\$1,050.00	120	Seated
Auditorium Full Day	\$950.00	\$1,650.00		
Breakout Space (if booked with Auditorium)	No Charge		Maximums below	
Breakout Space Only: Classroom – Half day (includes Data Projector)	\$150.00	\$265.00	25	Classroom
Breakout Space Only: Classroom – Full day (includes Data Projector)	\$225.00	\$395.00	30	Lecture
Breakout Space Only: Double Space – Half Day	\$180.00	\$315.00	120	Standing
Breakout Space Only: Double Space – Full Day	\$325.00	\$570.00	80	Lecture

### Important Information

- Prices subject to change without notice.
- GST not included in prices. GST of 10% applies to all charges.
- Security of the contents is the responsibility of the user during all times booked.
- Bookings will be subject to availability and will be confirmed in writing.
- Cancellation fees: Notification of 2 weeks prior to the event date. If less than two weeks full fee applies.
- Catering is available on request – please use the booking form to advise
- All bookings must be made using <https://www.ptc.nsw.edu.au/venue-booking/>