

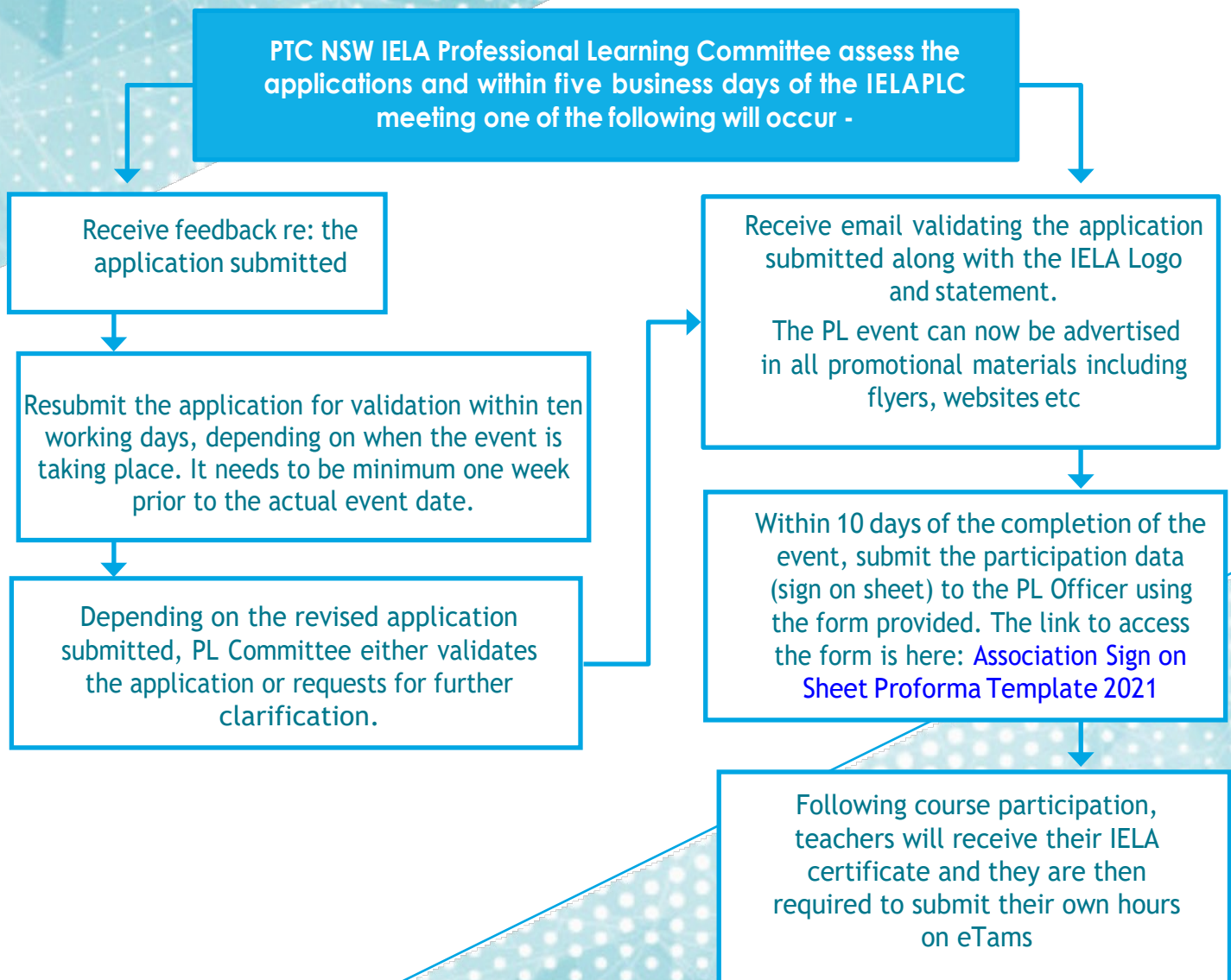
Flowchart

PTC NSW IELA Professional Learning Committee

PTC NSW IELA Professional Learning Committee has compiled a guide to the stages involved in approving an association's Professional Learning events for IELA validation.

The Committee would like to remind all associations that courses cannot be advertised as IELA validated, until the association receives the approval notice from PTC NSW IELA PL Committee indicating that the course has been validated. Please do not use statements like 'Pending Approval', or 'Submitted for IELA validation'. The relevant Course Validation Statement and IELA logo can then be displayed on advertising and promotional material.

Process for submission of PL applications for IELA Validation



Note: If you submit an application for an event which runs for multiple days, participants will be required to attend all days to receive the indicative hours. If any participant fails to attend any one day, they will not receive ANY validated hours. If you require participants to be validated for each individual day, please apply for each day SEPARATELY. Eg. "DEF NSW Conference Day 1, DEF NSW Conference Day 2" If you need further clarification, please contact us at 0297160378 or email us at plofficer@ptc.nsw.edu.au.